

# JUNCTION CITY SCHOOL DISTRICT

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REGULAR MEETING OF THE GOVERNING BOARD  
THURSDAY, DECEMBER 12, 2023 4:00 P.M.

Minutes

**BOARD MEMBERS PRESENT:** Nancy Barnes, Megan Curran, Erin McCully, Etorina Stokley, Liza Wisniewski

**Present:** Christine Camara, Superintendent; Deidre Brower, TCOE Business Services; Breanna Corp, Administrative Assistant; Caroline Crockett, Administrative Assistant; Fiona Brower, Student Representative

1. **CALL TO ORDER:** 4:02 pm
2. **MINUTES OF PREVIOUS MEETING:** Nancy Barnes made a motion to approve the minutes of the November 16, 2023 meeting of the Board. Megan Curran seconded. Board vote 5 ayes, 0 noes, 0 absent.
3. **PUBLIC COMMUNICATION/AUDIENCE INPUT:** None
4. **REPORTS**
  - 4.1 **Student Senate Report:** Fiona Brower presented. Today the Bigs went to the Fish Hatchery in Lewiston for a field trip. They saw eggs at various stages in large tubs. Fiona described the eyes, yolk sacs around the stomachs, and other facts about fish. The Bigs saw the life cycle of the salmon from egg to death. This Thursday, the Bigs will prepare a holiday feast for the whole school. The menu will be ham, green beans, mashed potatoes, cranberry sauce, rolls, and brownies. They will prepare the feast in the school kitchen with parent volunteers.
  - 4.2 **Student & Staff Reports:** Christine Camara presented. See attached.
  - 4.3 **Facility Report:** Christine Camara presented. See attached.
  - 4.4 **Enrollment:** 75
  - 4.5 **Williams Uniform Complaint Report-Monthly:** None
5. **CORRESPONDENCE:** None
6. **BUSINESS**
  - 6.1 **Annual Organizational Meeting**
    - 6.1.1 **Elect Governing Board President, Vice President, Clerk:** Trina Stokley made a motion to elect Erin McCully for Board President. Nancy Barnes seconded. Board votes 5 ayes, 0 noes, 0 absent. Nancy Barnes made a motion to elect Trina Stokley for Vice President of the Board. Liza Wisniewski seconded. Board votes 5 ayes, 0 noes, 0 absent. Erin McCully made a motion to elect Nancy Barnes for Board Clerk. Liza Wisniewski seconded. Board votes 5 ayes, 0 noes, 0 absent. Board elects Erin McCully for Board President, Etorina Stokley for Board Vice President, and Nancy Barnes for Board Clerk.

**6.1.2 Approve Resolution Fixing Time, Date, and Location of Regular Meetings:** Trina Stokley made a motion to approve the Resolution Fixing Time, Date, and Location of Regular Meetings to the third Thursday each month, 4:00 pm, at Junction City Elementary School. Megan Curran seconded. Board votes 5 ayes, 0 noes, 0 absent.

**6.2 Annual Certification (EC 42141) Regarding Workers Compensation:** Board reviewed Annual Certification (EC 42141) Regarding Workers Compensation. Liza Wisniewski made a motion to approve the Annual Certification Regarding Workers Compensation. Megan Curran seconded. Board votes 5 ayes, 0 noes, 0 absent.

**6.3 Approve District Participation in the 2024-25 Classified School Employee Summer Assistance Program:** Megan Curran made a motion to approve District Participation in the 2024-25 Classified School Employee Summer Assistance Program. Nancy Barnes seconded. Board votes 5 ayes, 0 noes, 0 absent.

Trina Stokley left the meeting at 4:54 pm due to schedule conflict.

**6.4 Review/Approve 2023-2024 First Interim Financial Report, Criteria and Standards, District Certification and Budget Revisions Reflected on First Interim Report:** Megan Curran made a motion to approve the 2023-2024 First Interim Financial Report, Criteria and Standards, District Certification and Budget Revisions Reflected on First Interim Report. Nancy Barnes seconded. Board votes 4 ayes, 0 noes, 1 absent.

**6.5 Review/Approve District Board Policies, Administrative Regulations, Exhibits, and Bylaws within the CSBA Revised JCESD Board Policy Manual (see attached policy sheet):** Nancy Barnes made a motion to approve the District Board Policies, Administrative Regulations, Exhibits, and Bylaws within the CSBA Revised JCESD Board Policy Manual. Megan Curran seconded. Board votes 4 ayes, 0 noes, 1 absent.

**6.6 Review/Approve Agreement for Architectural Services Between Junction City Elementary School District and Nichols, Melburg & Rossetto for TK & Counseling Facility:** Liza Wisniewski made a motion to approve the Agreement for Architectural Services Between Junction City Elementary School District and Nichols, Melburg & Rossetto for TK & Counseling Facility. Megan Curran Seconded. Board votes 4 ayes, 0 noes, 1 absent.

**6.7 Review/Approve Resolution #12-12-23 Establishing Fund 35 – Resolution to Establish a County School Facilities Fund:** Nancy Barnes made a motion to approve Resolution #12-12-23 Establishing Fund 35 – Resolution to Establish a County School Facilities Fund. Megan Curran seconded. Board votes 4 ayes, 0 noes, 1 absent.

**6.8 Approve Donations:** Nancy Barnes made a motion to approve Donations. Megan Curran seconded. Board votes 4 ayes, 0 noes, 1 absent.

**6.9 Approve Payroll & Warrants:** Liza Wisniewski made a motion to approve Payroll & Warrants. Nancy Barnes seconded. Board votes 4 ayes, 0 noes, 1 absent.

## **7. FUTURE SCHOOL BUSINESS**

**8. CLOSED SESSION:** Board convened into closed session at 5:42 pm. Board adjourned closed session at 5:48 pm.

**8.1 Government Code Section 54957, Public – Employment – Personnel Services:** Erin McCully reported out the following actions taken by the Board in Closed Session; Megan Curran made a motion to Ratify and Approve Hiring of ASES Coordinator/Paraprofessional Tabitha Lehfeldt. Nancy Barnes seconded. Board votes 4 ayes, 0 noes, 1 absent.

**9. ADJOURN:** Liza Wisniewski made a motion to Adjourn the regular meeting. Megan Curran seconded. Board votes 4 ayes, 0 noes, 1 absent. Meeting adjourned at 5:49 pm.

1-18-2024

Date

Nancy E Barnes  
Board Signature